

**Minute of the Annual General Meeting for 2020 and 2021 of the GP Sub Committee of Lanarkshire ADAC held virtually via Zoom on Monday 15th March 2021.**

**SEDERUNT:** Drs. Byrne, Clark, Core, Ferry, Hannigan, Hyland, Jackson, MacPherson, McDonald, McIntyre, Moore, Percival, Pryce, Robertson, G Stewart, M Stewart and Vohra and Andrew Miller and Mrs G Forsyth.

**APOLOGIES:** Drs Levie and Mitchell.

**The Chair welcomed everyone to the AGM of the GP Sub Committee of Lanarkshire ADAC for 2020 and 2021. It was explained that there were 22 people in attendance but they could not all be seen on the screen. Those attending were asked to mute their sound and to unmute should they wish to contribute to discussions.**

**The Chair added that we had been joined by Dr Anna Jackson, a Lanarkshire GDP, Andrew Miller in Nairn who will be taking over from Maggie Fulton as Clerk with effect from 1<sup>st</sup> April 2021 and by Dr Mike Arthur who recently retired from the Committee after 43 years' service. The 15 members of the Committee have also been joined by Dr Anne Moore, Director of Dentistry, Dr Shelley Percival, Clinical Director of GDS and Mrs Gillian Forsyth, Primary Care Improvement and Development Manager with NHS Lanarkshire.**

**The Chair invited Andrew Miller to tell us a little about himself. Mr Miller explained that he is principally involved with events management and administration and has worked with FGDP and BDA West since 2008. He often works with Patricia de Vries, who designed and set up the LDC website, and has a good understanding of all that goes on within dentistry. He is currently helping with the organisation of the forthcoming Scottish LDC conference. He said that he is looking forward to working with the Committees.**

**The Chair added that the GP Sub Committee provides the profession with an interface between practitioners and the Health Board. The Committee meets approximately 5 times a year at Kirklands in Bothwell. While face to face meetings are preferable we have been fortunate to have had the Zoom platform available throughout a very, very difficult year. She added that dentists are certainly much more interested in what is going on in an ever-changing situation. We now have a full Committee for the first time in a number of years. 5 new members joined last year and we are delighted with the new level of interest in the Committee and its work.**

**MINUTES:** The minutes for 2019 were approved having been proposed by Dr Stewart and seconded by Dr G Hyland.

**MATTERS  
ARISING:-**

The Chair explained that there had been huge changes since our last AGM in 2019. The matters raised there are not so relevant nor as pressing as the current situation we now find ourselves in.

**1. Defibrillators.** The Chair enquired of Mrs Forsyth and Drs Moore and Percival if there had been any recent reported call outs. Prior to Covid 19 there had been quite a few. Mrs Forsyth said that she had not heard of any and certainly no-one had been in touch with requests for replacement pads. Neither Dr Moore or Dr Percival had heard of any incidents involving dentists being called out. The Chair said it was rather a strange situation that there had been so little activity.

Dr G Stewart reported that it is a current policy of SDPC to look into funding for practitioners for training in the use of defibrillators outside of their practices. The cost of this is high and SDPC are endeavouring to get it funded. He contacted Phil Gregor, BDA Director about this and he advised that Kirsten Phillips, the new BDA policy Director is going to take this up with NES. He will keep the Committee posted as to developments. It is a definite policy that practices should get BLS courses directly funded.

It is an unusual situation when this is something dentists are asked to do when there are medical practices without defibrillators. The Chair said that the majority of dental practices are equipped with defibrillators. Dr G Stewart said that it is not unreasonable that we should get the annual BLS training paid for. It is unfair and unrealistic for dentists to have to pay for this.

**2. Clinical Waste,** The Chair asked Dr Percival if there were any issues or problems as regards clinical waste. Dr Percival said if there were any then they had been dealt with quickly. Increased uplifts had been organised when required and she knows of no other problems.

Dr M Stewart said that they had real issues with Gypsum waste. They had been told to put it into bags for collection with other waste. Dr Percival said that dentists need to request a blue bin for gypsum waste and she will send out the details of whom to contact. Dr Ferry said that she had

**been told that this had to be self-funded and she offered to forward the e mail trail regarding this. Dr Percival said she would be grateful if she could do that and she would look into the matter further.**

**Dr McIntyre said that we are not yet running at full capacity but are using so much more disposable PPE. If there is an overflow now what will it be like when we do get back to full capacity? Dr Percival said that she will be discussing this and other PPE matters with Dr Moore and Mrs Forsyth in the near future and she will provide feedback on any decisions taken.**

**Bigger storage bins have been necessary and uplifts have been dealt with on an individual basis. Dr McIntyre said it would definitely become a significant issue in the future. The Chair said that extra-large gowns take up so much more space. Dr Moore said that slightly smaller gowns will be available in the next tranche of deliveries.**

**Dr Hyland said that he understood that funding is to be withdrawn for clinical waste removal. Mrs Forsyth said that the cost of participation depended on whether you are currently partially or fully committed to the NHS.**

**3. Practice Inspections. The Chair asked what the situation regarding these was, Mrs Forsyth said that this will be the subject of discussion with the DOD's and DPA's. It was discussed at a recent Health Board Dental Team meeting and they looked at timings and the different ways it might be feasible to carry out inspections.**

**Dr Percival said that the DPA group are keen to go ahead and are waiting for information from the CDO to see if inspections can resume, A hybrid version has been suggested with some of the paperwork being submitted on line. It was also tentatively suggested that the inspection could be done virtually but she thinks this absolutely has to be done in person.**

**Dr Clark enquired whether they intend to extend the date of the last inspection carried out and how they intend to get back on to a 3-year cycle. Dr Percival said that there had not been any discussions surrounding these issues as yet. The CDO wants all Health Boards to be the same as regards inspections.**

**Dr Percival said that it was still the case that inspectors can go into a practice if there are concerns. Dr McIntyre added that the CPI will have to be adapted post Covid 19 and that th**

**this will need to be sorted out before inspections can start again. Dr Percival sad that HISS reports are being looked at and they could use its Covid updates to form part of the new CPI.**

**CHAIR'S**

**REPORTS:** The reports for 2019 and 2020 had been preciously circulated  
The Chair invited any comments or questions thereon but there were none.

**ADOPTION**

**OF ACCS:** The Accounts for both 2019 and 2020 had been previously circulated with the AGM Papers. There were no questions regarding either set of accounts. The 2019 Accounts were formally adopted with Dr Ferry proposing and Dr Robertson seconding the motion.

The Accounts for 2020 were formally adopted with Dr Core proposing and Dr McDonald seconding the motion.

**AUDITORS:** The Clerk has written to the Auditors, Drs Law and Sweeney to extend the Committee's thanks for their services. The Committee learned that both Dr Law and Dr Sweeney have intimated their willingness to continue in office.

**ELECTION  
OF CTTEE**

**MEMBERS:** The Chair advised that Drs Ferry, Levie, MacPherson and Robertson fell to demit office. The Chair indicated that they had all confirmed their willingness to continue to serve. She added that there was currently an urgent need to ensure continuity of personnel on the Committee so that it remains able to address the many issues we are faced with and which change on a regular basis. The members agreed that this was a prudent way to proceed. Accordingly, Dr Ferry, having been nominated by Dr McIntyre and seconded by Dr M Stewart, Dr Levie, having been nominated by Dr McDonald and seconded by Dr Byrne, Dr MacPherson, having been nominated by Dr Core and seconded by Dr G Stewart and Dr Robertson, having been nominated by Dr McDonald and seconded by Dr Hannigan were all duly re-elected to serve on the Committee. All were welcomed back to the Committee by the Chair.

**A.O.C.B.** 1. New Constitution. The GP Sub Committee constitution was proposed, approved and ratified by the ADAC at its meeting on 15<sup>th</sup> February.

**2. On-line Banking. The Chair said that the Committee require to modernise the way the finances are dealt with. In order to phase out the use of cheques and to reduce costs it was proposed that the Committee move to online banking as has been provided for in the Constitution. This was unanimously agreed to by those present. The Chair will make the necessary arrangements in the next few weeks.**

**3. Whistleblowing. The Chair advised that Ruth Hibbert from Human Resources at Lanarkshire Health Board will attend the next Committee meeting scheduled for 19<sup>th</sup> April to discuss the document re whistleblowing to be publicised on 1<sup>st</sup> April.**

**4. Retiral of the Clerk. The Chair reported Maggie Fulton who ha has been the Clerk to the Committee for almost 27 years is to retire on 31<sup>st</sup> March. She expressed a huge thank you for all her years of service and said she would be sorely missed. Dr J Law, who interviewed Maggie for the post almost 27 years ago, said in an e-mail to the Chair, that the Committee had been extremely fortunate to have found her and described her as reliable. prompt, helpful and willing to go the extra mile without being asked. The Committee wished Maggie a long and happy retirement.**

**There being no other competent business the meeting was brought to a close with a vote of thanks to the Chair and to those attending.**